

National Disability Authority

Application for Funding under the Research Promotion Scheme 2023-24

Theme: ‘Disability in Marginalised Groups and Communities’

# 1. Introduction

When completing this application form please note the following:

* Answer all of the questions in the application form
* Sign the application form and keep a copy
* Incomplete or unsigned applications cannot be processed
* Applications received after the deadline will not be processed
* Return the completed application form by the deadline of:

**12 noon, 23 October 2023**

Applications should be submitted by email to research@nda.ie. Please use the subject line: **RPS 2023-24.**

# 2. Applicant details

**Organisation name:**

Address:

Project Manager contact details (person who takes overall responsibility for project):

**Name:**

**Position:**

**Email:**

**Phone:**

# 3. Experience and qualifications of research team and appropriate supervisory arrangements (40%)

 Please complete the following subsections.

# 3a Project team

Details of the person in charge of the project, other members of the project team (and any proposed substitutes) together with an indication of their expertise.For each key member of the team, list name, organisation, role and days assigned.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name**  | **Team role** | **Organisation** | **Total days**  |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |

Attach a CV showing relevant expertise and experience of each member of the proposed team (2 page maximum per team member).

Also supply contact details of any third party who will be involved in the project, together with a description of the element of contract to be fulfilled by any third party.

# 3b Research support and advice 300 Words

Please provide details regarding supervision within the research team, where applicable.

If no support system is in place, please provide an explanation.

# 3c Previous work

Please supply a copy or a web link to **three** pieces of relevant work carried out by the principal investigator

# 4. Quality and relevance of research proposal and methodology proposed (50%) 1500 Words

Please give details of the proposed research under the following headings:

* Background (5%)
* Aims and objectives (5%)
* Relevance to policy and practice (10%)
* Methodology (15%)
* Evidence of a collaborative research approach (10%)[[1]](#footnote-1) [[2]](#footnote-2)
* Dissemination plan (5%)

# 5. Accessibility (10%) 300 Words

Applicants should demonstrate experience of producing accessible reports. This relates to the use of plain English and the translation of scientific findings that are suitable for non-technical audiences. Reports must be formatted correctly and be accessible to a range of users, including those who use screen readers.

# 6. Proposed timeline

Please provide a timeline for this research and include project milestones.

# 7. Budget

Please provide a costing for the different elements of the research. Please differentiate costs with and without VAT, where applicable.

|  |  |  |  |
| --- | --- | --- | --- |
| **Element** | **€ Price (ex Vat)** | **Vat Amt €** | **€ Total incl. VAT** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total** |  |  |  |

# 8. Referees

Please give the name, position and contact details of **two** referees in relation to recent research.

# 9. Signature

Please sign sections 9.1 through 9.4 below. **Unsigned applications cannot be processed**. We will accept electronic signatures or signed scanned copies of this application form.

## 9.1 Freedom of Information Declaration

I understand that information about this process not identified as sensitive may be released in response to a request under the Freedom of Information Act 1997. The promoter is obliged under the Act to consult with this organisation prior to any decision to release such information

**Failure to sign this section will result in an ineligible proposal**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On behalf of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## 9.2 Disclosure of conflicts of interest, if any – sign A or B

**A.** There is no conflict of interest in relation to this application

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On behalf of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**B.** The following interest(s) is/are declared in relation to this application:

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On behalf of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Failure to sign either (A) or (B) of this section, as relevant, will result in an ineligible proposal**

## 9.3 Statement of eligibility under EU rules:

None of the excluding circumstances (a) through (f) listed in Article 45, EU Directive 2004/18/EC of 31st March 2004 applies

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On behalf of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## 9.4 I agree to the requirements of the 2023-24 NDA Research Promotion Scheme ‘Disability in Marginalised Groups and Communities’, as laid out in the accompanying Call for Proposals.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On behalf of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. For example, evidence of Public and Patient Involvement (PPI), Participatory approaches or collaborative approaches to be taken in the research process [↑](#footnote-ref-1)
2. Applications that do not involve members of the public are also eligible [↑](#footnote-ref-2)